

**PROGRAM DIRECTOR AGREEMENT  
BETWEEN  
THOMAS JEFFERSON UNIVERSITY HOSPITALS, INC.  
DEPARTMENT OF ( )  
AND  
(PARTICIPATING SITE)**

*(Participating Site Name)* agrees to serve as a clinical training site for the *(Program Name)* residents of Thomas Jefferson University Hospitals, Inc. This agreement will begin on *(Date)* and will continue until *(Date)* unless terminated sooner. This agreement will automatically renew each year for a period of ten years beginning July 1, upon the same terms and conditions except for the rate of payment which shall be negotiated if applicable. This Agreement may be terminated upon 90 days written notice prior to the expiration of the term of any renewal term.

**1. Persons Responsible for Education and Supervision**

- a. TJUH Program Director:
- b. Participating Site Director:
- c. Participating Site Faculty:

The individuals listed above are responsible for the education and supervision of the residents or fellows while rotating at the Participating Site.

**2. Responsibilities**

The faculty at *(Participating Site)* must provide appropriate supervision of *(residents or fellows)* in patient care activities and maintain a learning environment conducive to educating the *(residents or fellows)* in the ACGME competency areas. The faculty must evaluate resident performance in a timely manner during each rotation or similar educational assignment and document this evaluation at completion of the assignment using the evaluation tool required.

**3. Content and Duration of the Educational Experiences**

The content of the educational experiences has been developed according to ACGME *(Residency or Fellowship)* Program Requirements and is outlined in the attached goals and objectives.

In cooperation with the TJUH Program Director, the Site Director, and the faculty at *(Participating Site)* are responsible for the day-to-day activities of the *(Residents or Fellows)* to ensure that the outlined goals and objectives are met during the course of the educational experiences at *(Participating Site)*.

The duration of the assignment is as follows: *(fill-in appropriate information)*

**4. Policies and Procedures that Govern Resident Education**

The House Staff Agreement between Jefferson and members of the Jefferson House Staff shall serve as the primary employment contract for residents. Jefferson's policies regarding stipends, fringe benefits, professional liability insurance, vacations, grievance and appeal of academic or administrative decisions shall prevail while the resident is at the Facility. Jefferson's residents shall comply with all applicable policies of the Participating Site not governed by the House Staff Agreement. *(Participating Site)* shall inform residents of all applicable policies, rules, procedures and practices and shall provide any training necessary for compliance with them.

\_\_\_\_\_  
*(Name of Program Director)*  
Program Director  
Thomas Jefferson University Hospitals, Inc.

\_\_\_\_\_  
*(Name of Program Director)*  
*(Title)*  
*(Participating Site)*

\_\_\_\_\_  
*(Address)*

\_\_\_\_\_  
*(Address)*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date